



Dear Customers,

Tricord is closely monitoring the COVID-19 situation. We have put measures in place that are in accordance with CDC regulations to protect the health of our employees and their families. Some of these measures include following CDC guidelines for sanitation, keeping meetings to small groups of only essential personnel, remote working, and restricting business travel. We are also speaking daily with our Suppliers to stay up to date on the challenges they are facing.

In spite of the challenges, Tricord is open for business. Our daily operations have not been impacted by the changes we have made. We stand ready to meet your sourcing challenges.

Sincerely,

Two handwritten signatures in black ink. The first signature is for Chris Clayton and the second is for Bobby Monger. Both signatures are written in a cursive style and include a long horizontal flourish at the end.

Chris Clayton, Owner  
Bobby Monger, Owner